Anna POLCYN
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GOAL

Project Manager with a dynamic, persuasive and participative team spirit. Equipped with a strong capacity to transform ideas into concrete and practical actions.

PERSONAL SKILLS

- Natural leadership
- Proactive and dynamic
- Solution-oriented
- Capacity of investigation and innovation
- Customer-oriented

- Project planning and development
- PMI and Agile Methodology
- Marketing strategy
- Negotiation and Impact
- Team spirit
- Curiosity, creativity, autonomy

PROFESSIONAL EXPERIENCE

2017-2020: Project Manager Officer in Thales Alenia Space Company (Leader in the Aerospace, transport and defense & security segments)

- Project budget management: NFU Arian 6 launcher and RTU defense satellite
- Planning, operational actions and team coordination
- Expedition strategy/delivery follow-up

2014-2016: Career break: family project

2011-2013 : Consulting in development of Finnish company Kymppitalot in Belgium, France and Poland (passive construction and sustainable technologies)

- **Project management, financial, administrative and commercial management**
- **Marketing**, customers **communication**, **events programming**

2007-2010 : **Office manager**, European Commission in Brussels (DG Research)

- Application of **internal control standards** (quality audit)
- CIRCA JTI's Site Management – users **coaching, developing and training**
- Meetings and events programming

2004-2006 : **DBA Office manager**, Court of Auditors in Luxembourg.

- Monitoring of the institution's staff data (Human Resources)
- Adonis programming and operations management

EDUCATION

- **2021: Certification Project Manager (CPM)**
- **2015-2016**: **Interuniversity Certificate of Management** (UNamur)
- **2011-2012**: Trainings "**Assistant Manager**", "Passive Construction", "Geothermal"
- **2005-2008**: **Master in Cultural Studies** (B + 5), Jagellonian University, Cracow (PL)
- **2000- 2003**: Economic High School in **Tourism Management,** Liège (BE)

LANGUAGES

- polish : mother tongue
- french : C2- excellent
- english : C1- very good
- spanish : A2 -elementary
- german : A1- elementary

COMPUTER SKILLS

- MS Office, Outlook, Primavera
- Lightroom, Photoshop
- MS-Project,
- Cincom,
- Adonis, ABAC, CIRCA